

Committee Members

John F. Monfredo, Chairman  
 Donna M. Colorio, Vice-chairman  
 John L. Foley

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A C T I O N S

The Standing Committee on Governance and Employee Issues met at 12:26 p.m. on Thursday, June 13, 2013 in Room 410 at the Dr. John E. Durkin Administration Building.

There were present: Ms. Colorio and Chairman Monfredo

There was absent: Mr. Foley

Miss Novick was also in attendance.

Representing Administration: Mrs. Luster and Dr. Friel

Others in attendance: Mrs. Correira and Mr. Zalauskas

gb #3-188 - Administration (May 29, 2013)

To review the proposed Sections I and II of the Policy Manual for the Worcester Public Schools as prepared by the MASC.

Mrs. Correira, Field Director, Massachusetts Association of School Committees made a presentation about the process for the formulation of a Policy Manual for the Worcester Public Schools and led the Standing Committee members through Sections I and II.

SECTION A  
 FOUNDATIONS AND BASIC COMMITMENTS

ANNEX	MASC FILE NUMBER	POLICY TITLE	STANDING COMMITTEE ACTION
3	AA	SCHOOL DISTRICT LEGAL STATUS	HOLD
4	AB	THE PEOPLE AND THEIR SCHOOL DISTRICT	HOLD
5-6 7-9	AC AC-R	NONDISCRIMINATION NONDISCRIMINATION	Approve Annex A, pages 5-9.
10	ACA	NONDISCRIMINATION ON THE BASIS OF SEX	HOLD
11-12	ACAB	SEXUAL HARASSMENT POLICY STATEMENT (W)	Delete
13-14	ACAB	SEXUAL HARASSMENT (MASC)	Approve Annex A, pages 13-14.

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ANNEX	MASC FILE NUMBER	POLICY TITLE	STANDING COMMITTEE ACTION
15-18	ACAB-R-1	SEXUAL HARASSMENT GRIEVANCE PROCEDURES	It was moved and voice voted to change the title on page 19 to read as follows: SEXUAL HARASSMENT GRIEVANCE PROCEDURES <b>AND</b> <b>OPTIONS</b> FOR STUDENTS  On a roll call of 2-0-1 (absent – Mr. Foley), pages 15-20 were approved.
19-20	ACAB-R-2	SEXUAL HARASSMENT GRIEVANCE PROCEDURES FOR STUDENTS	
21-23	ACE	SECTION 504- AMERICANS WITH DISABILITIES ACT	It was moved and voice voted to refer the sections to Murphy, Lamere and Murphy.  HOLD
24-25	ACE	NONDISCRIMINATION ON THE BASIS OF HANDICAP	
26	AD	MISSION STATEMENT	It was moved and voice voted to replace the Mission Statement with the Mission Statement of the Worcester Public Schools.
27	ADC	PROHIBITION OF THE USE OF TOBACCO PRODUCTS	Delete Annex A, page 27.
28	ADC	SMOKING ON SCHOOL PREMISES	Approve Annex A, page 28.
29-32	ADDA	CRIMINAL RECORD INFORMATION POLICY	HOLD
33-35 36 37	ADDA ADDA-R ADDA-E-1	C.O.R.I. REQUIREMENTS C.O.R.I. REQUIREMENTS INFORMATION CONCERNING THE PROCESS IN CORRECTING A CRIMINAL RECORD	Approve Annex A, pages 33 – 38.
38	ADDA-E-2	C.O.R.I. REQUIREMENTS	
39-46	ADF	WELLNESS POLICY	Approve Annex A, pages 39-46. Forward the MASC's Wellness Policy to Worcester's Wellness Committee.

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ANNEX	MASC FILE NUMBER	POLICY TITLE	STANDING COMMITTEE ACTION
47-49	ADF	SCHOOL DISTRICT WELLNESS PROGRAM	HOLD
50	AE	COMMITMENT TO ACCOMPLISHMENT	HOLD for review of wording from the Accountability Plans of the Worcester Public Schools.

SECTION B  
BOARD GOVERNANCE AND OPERATIONS

ANNEX	MASC FILE NUMBER	POLICY TITLE	STANDING COMMITTEE ACTION
54	BA	SCHOOL COMMITTEE OPERATIONAL GOALS	Approve Annex A, page 54.
55	BAA	EVALUATION OF SCHOOL COMMITTEE	Approve Annex A, page 55.
56	BB	SCHOOL COMMITTEE LEGAL STATUS	Approve Annex A, page 56.
57	BBA	SCHOOL COMMITTEE POWERS AND DUTIES	Approve Annex A, page 57.
58-59	BBAA	SCHOOL COMMITTEE MEMBER AUTHORITY	Approve Annex A, pages 58-59
60	BBAA/ BBBB	SCHOOL COMMITTEE MEMBER QUALIFICATIONS/ OATH OF OFFICE	Approve Annex A, page 60.
61	BBBC	SCHOOL COMMITTEE MEMBER RESIGNATION	Approve Annex A, page 61.  It was moved and voice voted to reference the Charter in Annex A, page 61.
62	BBBE	UNEXPIRED TERM FULFILLMENT	It was moved and voice voted to reference the Charter in Annex A, page 62.  HOLD

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<b>ANNEX</b>	<b>MASC FILE NUMBER</b>	<b>POLICY TITLE</b>	<b>STANDING COMMITTEE ACTION</b>
63-64	BCA	SCHOOL COMMITTEE MEMBER ETHICS	It was moved and voice voted to forward the Code of Ethics to the MASC.
65	BDA	SCHOOL COMMITTEE ORGANIZATIONAL MEETING	Seek Charter language for Vice-chairperson.
66-67	BDB	SCHOOL COMMITTEE OFFICERS	HOLD for rules and duties of Chair and Vice-chair.
68	BDC	APPOINTED COMMITTEE OFFICIALS	HOLD
69	BDD	SCHOOL COMMITTEE-SUPERINTENDENT RELATIONSHIP	HOLD
70	BDE	SUBCOMMITTEES OF THE SCHOOL COMMITTEE	Check on MGL.  HOLD
71-72	BDF	ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE	Update the School Committee's Rules.  HOLD
73	BDFA	SCHOOL COUNCILS	It was moved and voice voted to change the words "School Councils" to "Site Councils" throughout the manual.  Approve Annex A, page 73.
74	BDFA-E-1	SCHOOL IMPROVEMENT PLAN	Approve Annex A, page 74.
75	BDFA-E-2	SUBMISSION AND APPROVAL OF THE SCHOOL IMPROVEMENT PLAN	Approve Annex A, page 75.
76	BDFA-E-3	CONDUCT OF SCHOOL COUNCIL BUSINESS	It was moved and voice voted to place this page after page 73.
77	BDG	SCHOOL ATTORNEY	Approve Annex A, page 77.

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ANNEX	MASC FILE NUMBER	POLICY TITLE	STANDING COMMITTEE ACTION
78	BE	SCHOOL COMMITTEE MEETINGS	It was moved and voice voted to combine pages 78 – 81 and to update all information with the Worcester School Committee Rules.  It was moved and voice voted to include the first and third Thursday dates of meetings and the two summer meetings on the third Thursday in July and the Thursday prior to the opening of school in August.
79-80	BEC	EXECUTIVE SESSIONS	
81	BEDA	NOTIFICATION OF SCHOOL COMMITTEE MEETINGS	
82	BEDB	AGENDA FORMAT	HOLD for update.
83	BEDB-E	AGENDA FORMAT	HOLD
84	BEDD	SCHOOL COMMITTEE RULES OF ORDER	Approve Annex A, page 84.
85	BEDF	VOTING METHOD	Approve Annex A, page 85.
86	BEDG	MINUTES	Approve Annex A, page 86.
87	BEDH	PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS	HOLD
88-89	BEDH-E	GUIDELINES FOR PUBLIC COMMENT	HOLD
90	BEE	SPECIAL PROCEDURES FOR CONDUCTING HEARINGS	It was moved and voice voted to refer Annex A, page 90 to Attorney Sweeney.
91	BG	SCHOOL COMMITTEE POLICY DEVELOPMENT	Approve Annex A, page 91.
92	BGB	POLICY ADOPTION	Approve Annex A, page 92.
93	BGC	POLICY REVISION AND REVIEW	HOLD
94	BGD	SCHOOL COMMITTEE REVIEW OF PROCEDURES	Approve Annex A, page 94.

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<b>ANNEX</b>	<b>MASC FILE NUMBER</b>	<b>POLICY TITLE</b>	<b>STANDING COMMITTEE ACTION</b>
95	BGE	POLICY DISSEMINATION	Approve Annex A, page 95.
96	BGF	SUSPENSION OF POLICIES	Approve Annex A, page 96 as amended by changing the words "Superintendent's Office" to "School Committee's Office."
97	BHC	SCHOOL COMMITTEE-STAFF COMMUNICATIONS	HOLD
98	BHE	USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS	Approve and provide training to the School Committee members.
99	BIA	NEW SCHOOL COMMITTEE MEMBER ORIENTATION	It was moved and voice voted to approve Annex A, page 99.
100	BIBA	SCHOOL COMMITTEE CONFERENCES, CONVENTIONS, AND WORKSHOPS	HOLD for more information.
101	BID	SCHOOL COMMITTEE MEMBER COMPENSATION AND EXPENSES	HOLD for correct information.
102	BJ	SCHOOL COMMITTEE LEGISLATIVE PROGRAM	It was moved and voice voted to delete paragraph 3.  Approve Annex A, page 102 as amended.
103	BK	SCHOOL COMMITTEE MEMBERSHIPS	Approve Annex A, page 103.

The meeting adjourned at 3:15 p.m.

Helen A. Friel, Ed.D.  
Clerk of the School Committee